P-EBT Parent Portal Guide

The P-EBT Parent Portal will allow parents to check if their child was eligible for P-EBT based on the information the schools submitted and an automated process for requesting replacement cards.

Below are the steps you should take after you click on the following link: P-EBT Parent Portal.

1. When you arrive at the screen to enter your child's information, you must first select the school year in the upper right-hand corner. The **2021-2022 School Year** and **2022-2023 School Year** are the only available options.

Please note, Summer 2023 issuances under the 2022-2023 School Year will reflect in the portal incorrectly indicating the benefit was issued in August 2022. We are currently working to correct this error as the benefit was issued in August 2023.

If you are attempting to access the P-EBT Parent Portal through your mobile device:

- 1. Go to the COMPASS homepage at www.compass.state.pa.us.
- 2. Select the **View Full Site** option at the bottom of the page.
- Select the What We Offer drop down and select "2021-2022 Pandemic Electronic Benefits Transfer" from the lower right-hand drop-down options.
- 4. Enter your child's information.

<u>Please note:</u> The child must be eligible for P-EBT in an issuance stage that has been completed and the search information entered must match exactly what the school submitted. This includes:

- The spelling of the child's first and last name
- The spelling of the parent or guardian's first and last name
- The child's date of birth

If any of these items do not match what the school submitted, the portal will say that an issuance for the child cannot be found.

For example, if your child's date of birth is 07/04/2005, but the file submitted by the school shows 04/07/2005, you will get a message that the child could not be found.

